

## OKTE PTA EVENT FUNDS RECEIPT

*At the end of all PTA events, two people must count all money and sign this receipt verifying the amount. The money and this receipt should then be delivered to the treasurer so that the funds can be deposited to the PTA bank account. Funds should not be taken home. If you have any questions please contact Jannette Lacomba at jannetteoktepta@gmail.com or (518) 371-7157.*

EVENT NAME \_\_\_\_\_ EVENT DATE \_\_\_\_\_

DENOMINATION	NUMBER	TOTAL
Pennies		
Nickels		
Dimes		
Quarters		
Half dollars		
\$1 bills		
\$5 bills		
\$10 bills		
\$20 bills		
\$50 bills		
\$100 bills		
Other		
checks		

TOTAL AMOUNT \$ \_\_\_\_\_

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

RECEIVED BY TREASURER \_\_\_\_\_ DATE \_\_\_\_\_